

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, December 16, 2014
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: E. Hofmeister, P. Mallaney, M. Nelson, M. Schubert and M. Stauffenberg – Five (5). Absent: - G. Dodge and L. Murray - Two - (2).

Also present: Supt. Harrod, K. Meyer, R. Schnitzler, R. Haines, D. Conrad, N. Short, M. Glenn, S. Delya, J. Emerson, A. Furbee, C. Majerski, C. Creek, T. Steele, T. Weber, J. DePoister, and Clerk Kaufman – Sixteen - (16).

Visitors: Interact Club S.T.A.M.P.E.D. members and parents. Joan Nelson, Julie Mallaney, Jenny O'Reilly, Deb Fortin, Rick Schubert and Karen Haave (Cornerstone Media) – approximately 50 people.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items - None

Public Hearings/
Petitions/
Comments Jenny O'Reilly, Interact Club Facilitator and Leegan Boudreau, Interact Club President spoke on behalf of the club's members who were in attendance about the club's S.T.A.M.P.E.D. event at the Herscher High School in the Fall of 2014. They showed a brief video regarding the event. S.T.A.M.P.E.D. stands for: **SELECTED TO ACT MORE POSITIVE EVERY DAY** which encourages students to pay acts of kindness forward. The background is to pass the idea on to another High School in the area. Once a school has been S.T.A.M.P.E.D. they in turn pass it on to the next school. Manteno created a plaque with a running list of who gets S.T.A.M.P.E.D. that will be kept in the Manteno High School. Each individual school that has been S.T.A.M.P.E.D. will receive their own plaque to hang in their school. The club members gave Board Members and Administration S.T.A.M.P.E.D. bracelets that were given out at the Herscher event.

Reports of Committees **Building Committee** – Board Member and Building and Grounds Chair, Elizabeth Hofmeister reported that the Building Committee did not meet in December.

Finance Committee – Chairman Mallaney reported that the Finance Committee met on Tuesday, December 16, 2014 and discussed the following:

- I. Old Business
 - A. State Revenue Update
 - B. 2014 Tax Levy

- II. New Business
 - A. Impact Fees

- III. Review Finance Packet for December 16, 2014 Board Meeting
Summary of Cash/Investment/Fund Balances Report

- Revenue/Expenditure Summary Report
- Cost Analysis – Education; Cost Analysis – O&M
- Revenue Report
- Expenditure Report
- Food Service Report
- O&M Gas & Electric Expenditure Report
- Payroll Extras Report
- Impress Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Account Reports
- IV. Additional Items
- V. Future Items

Curriculum, Instruction, and Assessment Committee – Curriculum Director, Cathy Creek, reported that the committee did not meet in December. She updated the Board of Education that the last SIP day for 2014 was on December 10th and was very productive. January 5, 2015 will be the next Teacher Institute day.

Technology Committee –

Technology Director, Tom Steele reported that the Tech Committee did not meet in December. He updated the Board of Education that the ICN fiber internet connection was completed the week of Thanksgiving and service officially started 12/1/14. The new connection is very fast. The next Tech meeting is scheduled for January 14, 2015.

Consent
Agenda

Moved by Hofmeister, seconded by Nelson to approve the Consent Agenda as presented:

A. Minutes

- Regular Board Meeting – November 18, 2014
- Executive Session Meeting – November 18, 2014

B. Financial Reports

1. Summary of Cash/Investment/Fund Balances
2. M-T-D/Y-T-D Revenue/Expenditure Reports
3. Cost Analysis – Education, Cost Analysis – O&M
4. Revenue Report
5. Expenditure Report
6. O&M Gas & Electric Expenditure Report
7. Food Service Report
8. Payroll Extras Report
9. Imprest Check Report
10. Accounts Payable Report
11. ISDLAF Reports
12. Activity Accounts Reports
13. Additional Accounts Payable

C. Door-to-Door Fundraiser

D. **Resignations**

- Brenda Cintoria, Substitute Teacher – effective November 6, 2014.
- Laura Contreras, Middle School Math Teacher – effective December 18, 2014.

E. **FMLA**

- Kelly Nilsson, 5th Grade Resource/Co-Teacher – from approximately March 30th until the end of the 2014-2015 school year (7 weeks).

F. **Employments for the 2014-2015 School Year**

- Lindsay Fetherling – 2nd Grade FMLA Support – starting January 5, 2015
- Authorization for Superintendent to hire long-term Substitute for Middle School Science Teacher.
- Authorization for Superintendent to hire a full-time Middle School Temporary Math Teacher.

G. **Employments Pending Successful Completion of Employment Paperwork**

- Aaron Johnson – Paraprofessional for one-on-one student pending licensure approval
- Janet Wagge – Substitute Administrative Assistant, Substitute Bus Aide
- Jodi Girard – Substitute Food Service employee, Substitute Administrative Assistant, Substitute Bus Aide
- Vicki Glyzowski – Substitute Food Service employee, Substitute Administrative Assistant, Substitute Bus Aide

Ayes: Hofmeister, Nelson, Mallaney, Schubert, Stauffenberg – Five (5). Nays – None (0). Motion carried.

Superintendent's Report

A. Good News

1. On Tuesday, November 18, the chess team traveled to Rich South for their second meet of the year and returned home with our first ever IHSA win. They split their series against Bloom Trail with scores of 40 – 17 and 10 – 47.
2. Congrats to Robert Grassano-Maezika and Emily Yantes on their participation in the District 3 ILMEA Concert festival on Saturday, November 22nd at ISU. They joined over 275 other students from the area including Champaign and Bloomington school districts. They represented Manteno HS to the highest standard and were a part of an outstanding performance with great conductors.
3. Congrats to the MHS Cheer Team for taking 1st place at the Wilmington Spirtline Invitational in the Medium Varsity Division on Sunday, November 23rd.
4. Congrats to ShowChoir for placing as 1st runner up in the first ever Fall competition that Magic has performed in.
5. Congratulations to the 2014 Illinois State Scholars - 19 students received the honor: Leegan Boudreau, Stephanie Childers, Morgan Daly, Leeanna Davis, Anna Henderson, Vanessa Magallanes, Sarah Marshall, Kyle Neumann, Leeann Randall, Kelsey Reiter, Lucas Robbins, Hannah Sabey, Selena Schulteis, Kari Southerland, Courtney Stauffenberg, Joseph VanLuyk, Annie Vercruysse, Lauren Werner, Emily Yantes. These students will be recognized at the January, 2015 Board meeting.
6. PTO raised \$443.00 from their PaPa John's pizza fundraiser on Wednesday, December 3rd. They sold over 300 products in just 2 hours and well surpassed their goal

of \$200.00. They also raised \$500.00 from Market Day for winning the top school in obtaining the most email addresses.

7. Congrats to the following musicians for being accepted to the I-8 Band Festival amongst the other eleven schools in the District: Asonte Simone - Oboe, Andrew Byerley - Bassoon, Emily Yantes and Annie Vercruysse - Clarinet, Liam O'Connor - Tenor Sax, Robert Grassano-Mazeika - Trumpet, Leeann Randall and Hannah Sabey - Horn, Melody Jentsch - Baritone, Jon Had - Trombone, Tim Fleszewski - Tuba

8. Thank you to Mindy Farmer and her team for organizing the Caring For Kids Christmas this Holiday season. Due to their efforts they will help families in need celebrate the season.

9. Congrats to Coach RJ Haines who was named I-8 Large Division Coach of the Year.

10 Last Sunday, December 14th was the Jingle Bell Run,. In its 12th year, Manteno High School Team Panther Pride once again brought the most participants. We had 121 runners/walkers/volunteers, including three generations from the Brown/Short family! The \$300 prize we won will be donated to “Caring for Kids at Christmas” which is another seasonal club here at MHS that helps Manteno families during the holiday season.

The teachers were victorious in winning the group costume prize for their portrayal of “’Twas the Night Before Christmas” living room scene. We are already starting to think of costume ideas for next year. People they didn’t even know at the Run were taking their picture!

11.I Would also like to thank the staff, educators and Administration for all of their efforts to spread random acts of kindness throughout the community and for making our District so exceptional.

Old Business

New Business

2014 Tax Levy Resolutions And Certification Of Tax Levy For Kankakee And Will Counties
Moved by Nelson, seconded by Mallaney to approve the 2014 Tax Levy Resolutions and Certification of Tax Levy Documents for Will and Kankakee Counties.
Ayes: Nelson, Mallaney, Hofmeister, Schubert, Stauffenberg – Five (5).
Nays: None (0). Motion carried.

Adopt a Practice For Evaluating Full-Time Variable Hour Employees in Accordance With the Patient Protection and Affordable Care Act
Moved by Hofmeister, seconded by Schubert to approve adopting the practice for evaluating the full-time status of variable hour employees in accordance with the Patient Protection and Affordable Care Act. Ayes: Hofmeister, Schubert, Mallaney, Nelson, Stauffenberg – Five (5). Nays: None (0). Motion carried.

Manteno CUSD No. 5 Board of Education Meeting – December 16, 2014

Approve Moved by Mallaney, seconded by Nelson to approve the Memorandum of Understanding
Memorandum Between the Manteno School Board and the Manteno Education Association.
Of Ayes: Mallaney, Nelson, Hofmeister, Schubert, Stauffenberg – Five (5).
Understanding Nays: None (0). Motion carried.
Between the
Manteno School
Board and the
Manteno
Education
Association

Anticipated 1. Set High School Graduation Date and Middle School Promotion Date
Future Action .
Items

Executive Moved by Nelson, Seconded by Hofmeister to enter into Executive Session for the
Session purpose of the appointment, employment, compensation, discipline, performance, or
dismissal of specific employees or legal counsel; collective negotiating matters;
presentation of evidence or testimony as authorized by law; purchase, lease, or sale of
real or publicly owned property; investment contracts; security procedures which may
include personnel; student disciplinary cases; litigation; issues under the tort Immunity
Act; professional ethics or performance; board self evaluation; selection to fill a public
office; and/or the discussion of previously closed minutes. Ayes: Nelson, Hofmeister,
Mallaney, Schubert, Stauffenberg – Five (5). Nays: None (0). Motion carried. Open
Session ended at 6:55 p.m.

Return to Moved by Hofmeister, seconded by Nelson to close Executive Session and return to
Open Session Open Session. Ayes: Hofmeister, Nelson, Mallaney, Schubert, Stauffenberg – Five (5).
Nays: None (0). Motion carried. Executive Session ended at 7:25 p.m.

Adjourn Moved by Hofmeister, seconded by Nelson to adjourn the meeting at 7:26 p.m.
Meeting Voice Vote: All Ayes: Five (5). Nays: None (0). Motion carried.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/nak

*Original signatures on file at the District office